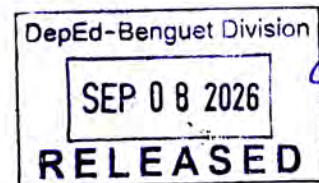




Republic of the Philippines
Department of Education
Cordillera Administrative Region
Schools Division of Benguet



07 September 2026

DIVISION MEMORANDUM

No. 360s. 2026

**REITERATION OF DEPED GUIDELINES ON THE FILING OF
GRIEVANCES IN SCHOOLS**

TO: Chief Education Supervisors
PSDSs/PSDIs
Public School Heads
All others concerned

1. In view of the need to ensure the proper, consistent, and orderly handling of grievances within schools, this Memorandum is issued to **reiterate the existing Department of Education (DepEd) guidelines and procedures on the filing and resolution of grievances**. This serves as a reminder to all concerned **school personnel and stakeholders** of the appropriate channels, processes, and responsibilities in raising and addressing concerns.

2. The reiteration aims to promote **due process, fairness, transparency, accountability, and harmonious relationships** among members of the school community. It further seeks to ensure that grievances and concerns are addressed through the proper mechanisms and resolved promptly and appropriately, in accordance with existing DepEd policies, rules, and regulations.

3. All **school personnel and stakeholders** are enjoined to familiarize themselves with and observe the appropriate channels, processes, and mechanisms for raising and addressing grievances and other concerns within the school community. In this regard, all concerned are reminded to be guided by the following **relevant DepEd issuances, as applicable to the nature and circumstances of the concern being raised**:

- DepEd Order No. 6, s. 2026: Guidelines on Ensuring a Safe and Motivating Learning Environment (ESMLE)
- DepEd Order No. 13, s. 2022: Omnibus Guidelines on the Regulation of Operations of Parent-Teacher Associations
- DepEd Order No. 35, s. 2004: Revision of the Grievance Machineries of the Department of Education



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- DepEd Order No. 49, s. 2006: Revised Rules of Procedure of the Department of Education in Administrative Cases
4. The foregoing DepEd issuances may be accessed and downloaded through the following link: **<https://bit.ly/DepEdIssuances>**.
5. Immediate dissemination of and compliance with this Memorandum is desired.

sgd 
CARMELO M. MORALES
OIC-Schools Division Superintendent

Reference: As stated

SGOD/LBA/DCPC